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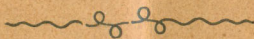
CHARTER

AND

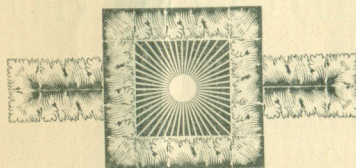
BY-LAWS

OF

ST. PHILIP'S CHURCH



PHILADELPHIA :
GEO. F. LASHER, PRINTER,
Nos. 1213-15 Filbert St.
1890.



CHARTER

Of Incorporation of St. Philip's Church, in the County of Philadelphia.

WHEREAS, the following named persons, citizens of this Commonwealth, viz.: Joseph H. Seal, John C. Da Costa, John W. Claghorn, William J. A. Birkey, George W. Aspinwall, Henry Farnum, William Welsh, John Farr, William H. Newbold, J. Fisher Leaming, Joseph S. Burnett, Mordecai D. Lewis, Caleb Jones, William T. Lowber, Jacob Reese, Jr., William P. Cresson, James Casey, John Welsh, Jr., Stacy B. Barcroft, and James S. Newbold, have, together with other citizens, associated for the purpose of worshiping Almighty God, according to the faith and discipline of the Protestant Episcopal Church of the United States of America, and have for that purpose formed a congregation in the County of Philadelphia, in the State of Pennsylvania, and are now desirous to be incorporated agreeably to the provisions of the act of the General Assembly of Pennsylvania, entitled—"An act to confer on certain Associations of the Citizens of this Commonwealth the powers and immunities of Corporations or bodies politic in law." They therefore declare the following to be the objects, articles, and conditions of their said association, agreeably to which they desire to be incorporated, viz.:

ARTICLE I.

The name of this corporation shall be "The Rector, Church-wardens, and Vestrymen of St. Philip's Church, in the County of Philadelphia."

ARTICLE II.

This Church acknowledges itself to be a member of and to belong to, The Protestant Episcopal Church in the State of Pennsylvania, and the Protestant Episcopal Church in the United States of America. As such, it accedes to, adopts, and recognizes the constitution, canons, doctrine, discipline, and worship of the Protestant Episcopal Church in the State of Pennsylvania, and of the Protestant Episcopal Church in the United States of America, and acknowledges their authority accordingly. Any member of this church or corporation who shall disclaim or refuse conformity to the said authority, shall cease to be a member of this corporation, and shall not be elected, or vote in the election for Vestrymen, or exercise any office or function in, concerning or connected with the said church or corporation.

ARTICLE III.

The temporal affairs of this corporation shall be under the management of a vestry, to be composed of the Rector, Church-wardens, and Vestrymen, chosen in the manner hereinafter provided, who shall have power from time to time to apply the rents, revenues, and funds of this corporation, for the maintenance of the Rector, Ministers, and Officers of the said Church,

and in the erection and repairs of the church, churchyards, parsonage-house, and other houses which do now, or hereafter shall belong to the said corporation; the purchasing and keeping in repair a burial ground, and for other expenses incident to any of the objects before mentioned, and to no other use or purpose whatsoever.

ARTICLE IV.

The said corporation shall not, by deed, fine, or recovery, or by any other means, without the assent of the Convention of the Protestant Episcopal Church of the State of Pennsylvania, or of the Standing Committee of the Diocese, previously had and obtained, grant, alien, or otherwise dispose of any lands, messuages, tenements, or hereditaments in them vested, nor charge, nor encumber the same, to any person or persons whomsoever.

ARTICLE V.

The Rector of this Church shall be elected by the Church-wardens and Vestrymen, in such manner as the statutes and by-laws shall ordain. The vestry of the said Church shall consist of twelve persons, *members of the said Church*, who shall continue in office for one year, and until others be chosen; and the election of such vestry shall be made every year, on Easter Monday, by such members of said Church, as shall have been such for twelve months previous to the day of election, and who shall appear by the vestry books to own a pew in said church, and to have paid all the arrears of pew-rent due before the time of such election, or shall have paid the rent for a pew or sitting in the

Chapter amended -
electing 4.

said Church for three years immediately preceding said election; a majority of votes given constituting an election. Provided, that in case of the failure to elect vestrymen on that day, the corporation shall not on that account be dissolved, but the election shall be holden on some other day in *such manner as the by-laws shall prescribe*, and provided that until Easter Monday which shall be in the year of our Lord 1842, the vestry shall consist of twenty persons, as hereinafter named.

ARTICLE VI.

No person shall be Rector or Assistant Minister of this Church unless he shall have had Episcopal ordination, and unless he be in full standing with the Protestant Episcopal Church of the State of Pennsylvania, and of the United States; and recognized as such by the Bishop of this diocese, or in case of a vacancy in the Episcopate, by the Standing Committee of the Diocese.

ARTICLE VII.

The said vestry shall have full power to choose their own officers, and they shall annually at their first meeting after their election, choose one of their own number to be one Church-warden, and the Rector for the time being, shall elect another of the said Vestrymen to be the other Church-warden, of the said Church. In case of a vacancy in the office of Rector, at the time of the election, the other Church-warden shall also be chosen by the Vestry, to remain until the election of a Rector, or a new election of the Vestry. And, during such vacancy, the Church-wardens, for the

time being, and Vestrymen, shall have the same powers and authorities relating to the disposition of the rents, revenues and property of the said corporation, as are hereby vested in the Rector, Church-wardens and Vestrymen. Provided always, that it shall be the duty of the said Church-wardens and Vestrymen, to elect another Rector to supply the vacancy, as soon as conveniently may be.

ARTICLE VIII.

The Vestry or a majority of them shall and may convene from time to time, and make such and so many rules, by-laws, ordinances, and regulations, as they may deem expedient for the good government and support of the Church; *and shall have power to fill all vacancies in their own body.* Provided always, that such rules, by-laws, ordinances, and regulations, be not repugnant to the constitution and canons of the Protestant Episcopal Church in the State of Pennsylvania, or of the Protestant Episcopal Church in the United States of America, or to the constitution and laws of the United States, or of the State of Pennsylvania.

ARTICLE IX.

The said corporation shall have full power to make, have, and use one common seal, with such devices and inscriptions as they shall think proper, and the same to alter, change, and renew at pleasure; and they and their successors shall be able and capable in law to sue and be sued by their corporate name aforesaid, and to enjoy all such rights, privileges, powers, and franchises as other corporations of the like kind in this Commonwealth enjoy.

ARTICLE X.

The twenty following named persons to be the Church-wardens and Vestrymen, to continue in office until the election on Easter Monday, which shall be in the year of our Lord, eighteen hundred and forty-two, and until others be chosen, viz.

Joseph H. Seal, John C. DaCosta, John W. Claghorn, William J. A. Birkey, George W. Aspinwall, Henry Farnum, William Welsh, John Farr, William H. Newbold, J. Fisher Leaming, Joseph S. Burnett, Mordecai D. Lewis, Caleb Jones, William T. Lowber, Jacob Reese, Jr., William P. Cresson, James Casey, John Welsh, Jr., Stacy B. Barcroft, and James S. Newbold.

BY-LAWS.

ARTICLE I.

Meetings of the Vestry—Election of Officers, &c., &c.

SEC. 1. The stated meetings of the Vestry shall be held on the Thursday after Easter, and thereafter on the second Tuesday of each month, except, in April, July, August and September. The stated meeting in September shall be held on the third Tuesday of that month.

SEC. 2. The Rector, either Church-warden, or any two members of the Vestry, may require special meetings to be called at any time—the object of said meeting to be specified, and no new business to be transacted without the consent of two-thirds of those present.

SEC. 3. Five members shall constitute a quorum.

SEC. 4. The Rector, or in his absence the Rector's warden, may preside at the meetings of the Vestry, but if both are absent, then any member may be appointed chairman.

SEC. 5. At their first meeting after Easter Monday, besides the Church-warden directed by the charter, who shall be the Accounting-warden, the Vestry shall choose a Secretary, Lay Deputies to the Diocesan Convention, and such other officers as may be required for the good government of the Church, and shall appoint a Sexton; and in case of a failure to elect officers at this meeting, a special meeting shall be called for that purpose as soon as conveniently may be.

SEC. 6. All elections shall be by ballot, unless otherwise ordered by the Vestry.

SEC. 7. The time and place of election for vestrymen shall be announced to the congregation on the preceding Sunday and such notice of election shall be posted in a conspicuous place in the church, at least ten days before such election, and shall contain also the names of all to be voted for. The Vestry shall choose three persons to be judges of such election, and the Wardens, and all qualified voters, shall have the right to be present during all the time of such election. The poll shall be open from 5 o'clock P. M. to 7 o'clock P. M. Either Warden, or both, may, at his or their discretion, require the judges to count and announce the vote cast at the expiration of the first hour, and also to count and announce the vote cast at fifteen minutes preceding the expiration of the second hour, and any two qualified voters may, in their discretion, require the poll to be kept open until 10 P. M. and then closed. The judges of such election shall make a return thereof to the Secretary, who shall thereupon notify the members elect of the result, and cause it to be read to the congregation on the succeeding Sunday. But if from any cause whatever the Vestry shall fail to appoint said judges, or they should not act, the duty shall devolve on the wardens; and in case of failure to elect vestrymen on Easter Monday, the election shall be held at any other time the Vestry may appoint.

SEC. 8. At the meetings of the Vestry, whether stated, adjourned, or special, the order of business shall be as follows:

The minutes of the preceding meeting shall be read.

Reports of Committees presented, and order taken thereon.

Unfinished business taken up.

Communications received and considered.

Any other business may then be transacted.

SEC. 9. When a question is before the Vestry, no motion shall be received, unless to divide, amend, commit, or postpone: but a motion to adjourn shall always be in order, and shall be decided without debate.

SEC. 10. No reconsideration of a vote shall be had, except on a motion made by a member who voted with the majority on the former question, or by one who had not previously voted.

SEC. 11. The yeas and nays may be called by any member.

ARTICLE II.

Of the Church-wardens.

SEC. 1. They shall have a general superintendence over the property of the corporation, and shall take care that the other officers and Sexton perform their respective duties in a satisfactory manner, and that order be maintained in and about the church during the time of divine service.

SEC. 2. They shall have power to make purchases of all articles necessary for the use of the church, not exceeding in amount one hundred dollars per quarter.

SEC. 3. They shall be authorized to let or otherwise dispose of the vacant pews and sittings, and also the pews and sittings of those persons who shall not have paid the rent thereof as is hereafter required. They shall collect the pew-rents as they become due, and for that purpose one of them shall attend at the church, with a committee of the Vestry, at such times as the Vestry may appoint.

SEC. 4. They shall collect, or cause to be collected, all rents, interests, dividends, or other moneys due to the corporation.

SEC. 5. They shall have in their charge the seal of the corporation to be affixed by them to such documents as require its attestation, and as the Vestry may direct.

ARTICLE III.

Accounting-warden.

SEC. 1. The Accounting-warden shall receive the moneys of the church, and pay the same under the direction of the Vestry. He shall deposit in such bank or banking institution as shall be agreed upon, by the Vestry, the funds of the corporation, and have them placed to his credit, as Warden of St. Philip's Church, in an account to be opened for that purpose, with which no other shall be intermingled.

SEC. 2. He shall keep a regular account of his receipts and expenditures in a book to be provided for the purpose, which shall be open at all times to the inspection of the members of the Vestry; and he shall submit to that body a semi-annual statement of his accounts, which shall be audited by a committee appointed by the Vestry.

SEC. 3. He shall have charge of the charter, and evidences of title to the property of the corporation, and of such articles belonging to it as are not otherwise disposed of.

ARTICLE IV.

The Secretary.

SEC. 1. The Secretary shall keep regular minutes of the proceedings of the Vestry, notify the members of all

its meetings, call special meetings when required, and perform generally such duties as appertain to the office.

ARTICLE V.

Register and Rents of Pews and Sittings.

SEC. 1. A register of rented pews and sittings shall be kept under the direction of the Accounting-warden.

SEC. 2. The pew rents shall become due, and payable in advance, on the first day of April and the first day of October in every year, and, if any rents remain unpaid after the expiration of the time appointed to receive them, the wardens shall choose a suitable person to call for the arrearages, who shall be allowed a reasonable compensation.

SEC. 3. When more than one person have rights to sittings in the same pew, no particular part or portion of the pew is to be considered as belonging to either or any of them, but all are to have a common right to the whole, and a separate right only to the seat occupied for the time being, except so far as courtesy may produce a different arrangement. And, in case of difficulty or dispute between the occupants of any sittings, the Accounting-warden, upon complaint made, shall request a compliance with this rule, and if either of the parties shall, notwithstanding, persist in refusing to comply, the Vestry may forfeit the right of such person to any sitting in the said pew.

SEC. 4. No person shall transfer his or her pew or sitting without the consent of the Wardens or Vestry

being previously obtained; and in no case until all arrearages of pew rent are paid.

SEC. 5. No person shall alter a pew or change any of the arrangements thereof without the consent of the Wardens.

ARTICLE VI.

Election of Rector, &c.

SEC. 1. When the election of a Rector or an Assistant to the Rector is intended, the person to be elected must have been openly nominated at a previous meeting, and the notices for the meeting shall have expressed that such nominations are then to be received; and the notices of a meeting at which an election is intended, shall express the same. And no election shall be made until four weeks shall have elapsed after a nomination, except by unanimous consent it may be reduced to two weeks.

SEC. 2. The election of a Rector or of an Assistant-minister shall be by ballot, and the votes of at least nine members shall be necessary to a choice. And in the case of an Assistant-minister, the consent of the Rector, if there be one, must also be obtained.

ARTICLE VII.

Register of Marriages, Births, Baptisms, and Deaths.

The Accounting-warden shall provide a book, to be kept under lock in the Vestry-room, in which the Rector or other Minister shall enter an account of all marriages, baptisms, and deaths, at which he shall have officiated; and of such births as occur within the con-

gregation. The record to state the date of the marriage, and the names of the parties; the date of the birth of the child, with its name, and those of the parents; the name and date of the child or adult baptized, and the names of the parents and sponsors. The book shall belong to and remain with the Vestry as a part of the church records.

Certificates from the records under seal when required, shall be given by the wardens with the consent of the Vestry, without charge.

ARTICLE VIII.

The Schools of the Parish.

SEC. 1. The Sunday-school for religious instruction shall be under the care of a superintendent and teachers.

SEC. 2. The Rector shall exercise a general supervision over the school, and shall visit it as frequently as his convenience will allow. He shall appoint the superintendent, and direct the studies to be pursued in the school.

The Bible shall be the basis of all the instructions; and no text books shall be admitted, except such as give sound expositions of its truths, in conformity with the prayer-book and catechism.

ARTICLE IX.

Standing Committees.

SEC. 1. The following standing committees shall be appointed, and others may be added as circumstances may require.

- 1 Committee on the Choir, to consist of three members, and the Rector, *who* shall be ex-officio chairman.
2. Committee on the Sunday-school, to consist of three members.
3. Committee of Finance, to consist of three members.

ARTICLE X.

The Sexton.

SEC. 1. The sexton, besides his constant care of the church, shall perform all other duties connected with its affairs, which shall be required by the wardens or either of them.

ARTICLE XI.

SEC. 1. All applications for the use of the church or parish building, except for those purposes ordered by the General or Diocesan Convention, shall be made to the Vestry, who may agree or not to the application, at their discretion.

ARTICLE XII.

Of the By-Laws.

SEC. 1. No repeal or alteration of the By-laws shall be made, unless proposed at a previous meeting, and adopted by two-thirds of the members present—the notices for both meetings having expressed that alterations in the By-laws will be proposed or acted upon.

CHARTER
AND
BY-LAWS
OF
ST. PHILIP'S CHURCH

PHILADELPHIA :
JOHN C. WINSTON COMPANY,
1006-1016 Arch Street,
1905.

CHARTER.

Of Incorporation of St. Philip's Church, in the County of Philadelphia.

WHEREAS, the following named persons, citizens of this Commonwealth, viz.: Joseph H. Seal, John C. Da Costa, John W. Claghorn, William J. A. Birkey, George W. Aspinwall, Henry Farnum, William Welsh, John Farr, William H. Newbold, J. Fisher Leaming, Joseph S. Burnett, Mordecai D. Lewis, Caleb Jones, William T. Lowber, Jacob Reese, Jr., William P. Cresson, James Casey, John Welsh, Jr., Stacy B. Barcroft, and James S. Newbold, have, together with other citizens, associated for the purpose of worshipping Almighty God, according to the faith and discipline of the Protestant Episcopal Church of the United States of America, and have for that purpose formed a congregation in the County of Philadelphia, in the State of Pennsylvania, and are now desirous to be incorporated agreeably to the provisions of the act of the General Assembly of Pennsylvania, entitled—"An act to confer on certain Associations of the Citizens of this Commonwealth the powers and immunities of Corporations or bodies politic in law;" they, therefore, declare the following to be the objects, articles, and conditions of their said association, agreeably to which they desire to be incorporated, viz.:

ARTICLE I.

The name of this corporation shall be "The Rector, Churchwardens, and Vestrymen of St. Philip's Church, in the County of Philadelphia."

ARTICLE II.

This Church acknowledges itself to be a member of, and to belong to, The Protestant Episcopal Church in the State of

Pennsylvania, and the Protestant Episcopal Church in the United States of America. As such, it accedes to, adopts, and recognizes the constitution, canons, doctrine, discipline, and worship of the Protestant Episcopal Church in the State of Pennsylvania, and of the Protestant Episcopal Church in the United States of America, and acknowledges their authority accordingly. Any member of this church or corporation who shall disclaim, or refuse conformity to, the said authority, shall cease to be a member of this corporation, and shall not be elected, or vote in the election for, Vestrymen, or exercise any office or function in, concerning or connected with, the said church or corporation.

ARTICLE III.

The temporal affairs of this corporation shall be under the management of a vestry, to be composed of the Rector, Church-wardens, and Vestrymen, chosen in the manner hereinafter provided, who shall have power from time to time to apply the rents, revenues, and funds of this corporation, for the maintenance of the Rector, Ministers, and Officers of the said Church, and in the erection and repairs of the church, churchyards, parsonage-house, and other houses which do now, or hereafter shall, belong to the said corporation; the purchasing and keeping in repair a burial ground, and for other expenses incident to any of the objects before mentioned, and to no other use or purpose whatsoever.

ARTICLE IV.

The said corporation shall not, by deed, fine, or recovery, or by any other means, without the assent of the Convention of the Protestant Episcopal Church of the State of Pennsylvania, or of the Standing Committee of the Diocese, previously had and obtained, grant, alien, or otherwise dispose of any lands, messuages, tenements, or hereditaments in them vested, nor charge, nor encumber the same, to any person or persons whomsoever.

ARTICLE V.*

The Rector of this Church shall be elected by the Church-wardens and Vestrymen, in such manner as the statutes and by-laws shall ordain. The vestry of the said Church shall consist of twelve persons, *members of the said Church*, who shall continue in office for one year, and until others be chosen; and the election of such vestry shall be made every year, on Easter Monday, by such members of said Church, as shall have been such for twelve months previous to the day of election, and who shall appear by the vestry books to own a pew in said church, and to have paid all the arrears of pew-rent due before the time of such election, or shall have paid the rent for a pew or sitting in the said Church for three years immediately preceding said election; a majority of votes given constituting an election. Provided, that in case of the failure to elect vestrymen on that day, the corporation shall not on that account be dissolved, but the election shall be holden on some other day in *such manner as the by-laws shall prescribe*, and provided that until Easter Monday which shall be in the year of our Lord 1842, the vestry shall consist of twenty persons, as hereinafter named.

Amendment of Charter, 1902. In court of Common Pleas.
It was ordered and decreed,

That Article Fifth of the Charter of "The Rector, Church-Wardens and Vestrymen of St. Philip's Church in the County of Philadelphia" be amended by striking out the words "one year," in the third line of the said Article, and inserting in lieu thereof the words "three years each," and by also inserting immediately after the words "A majority of votes given constituting an election," in the seventh line of the said Article, and before the proviso to the same, the words following: "The said Vestry shall be divided into three classes of four persons each. At the election on Easter Monday, 1903, each voter shall vote for twelve persons, of whom four shall be designated as Vestrymen of the first class, four as Vestrymen of the second class, and four as Vestrymen of the third

* Amended 1902.

class. The term of office of those elected in the first-class shall expire on Easter Monday, 1904, of those in the second class, on Easter Monday, 1905, and those in the third class on Easter Monday, 1906. At all subsequent elections each voter shall vote for not more than four persons, so that four vestrymen shall be elected for the term of three years each on Easter Monday of each and every year thereafter."

ARTICLE VI.

No person shall be Rector or Assistant Minister of this Church unless he shall have had Episcopal ordination, and unless he be in full standing with the Protestant Episcopal Church of the State of Pennsylvania, and of the United States; and recognized as such by the Bishop of this diocese, or in case of a vacancy in the Episcopate, by the Standing Committee of the Diocese.

ARTICLE VII.

The said vestry shall have full power to choose their own officers, and they shall annually at their first meeting after their election, choose one of their own number to be one Church-warden, and the Rector for the time being shall elect another of the said Vestrymen to be the other Church-warden of the said Church. In case of a vacancy in the office of Rector, at the time of the election, the other Church-warden shall also be chosen by the Vestry, to remain until the election of a Rector, or a new election of the Vestry. And, during such vacancy, the Church-wardens for the time being, and Vestrymen, shall have the same powers and authorities relating to the disposition of the rents, revenues and property of the said corporation, as are hereby vested in the Rector, Church-wardens and Vestrymen. Provided always, that it shall be the duty of the said Church-wardens and Vestrymen, to elect another Rector to supply the vacancy, as soon as conveniently may be.

ARTICLE VIII.

The Vestry or a majority of them shall and may convene from time to time, and make such and so many rules, by-laws, ordinances, and regulations, as they may deem expedient for the good government and support of the Church; *and shall have power to fill all vacancies in their own body.* Provided always, that such rules, by-laws, ordinances, and regulations, be not repugnant to the constitution and canons of the Protestant Episcopal Church in the State of Pennsylvania, or of the Protestant Episcopal Church in the United States of America, or to the constitution and laws of the United States, or of the State of Pennsylvania.

ARTICLE IX.

The said corporation shall have full power to make, have, and use one common seal, with such devices and inscriptions as they shall think proper, and the same to alter, change, and renew at pleasure; and they and their successors shall be able and capable in law to sue and be sued by their corporate name aforesaid, and to enjoy all such rights, privileges, powers, and franchises as other corporations of the like kind in this Commonwealth enjoy.

ARTICLE X.

The twenty following named persons to be the Church-wardens and Vestrymen, to continue in office until the election on Easter Monday, which shall be in the year of our Lord, eighteen hundred and forty-two, and until others be chosen, viz.:

Joseph H. Seal, John C. DaCosta, John W. Claghorn, William J. A. Birkey, George W. Aspinwall, Henry Farnum, William Welsh, John Farr, William H. Newbold, J. Fisher Leaming, Joseph S. Burnett, Mordecai D. Lewis, Caleb Jones, William T. Lowber, Jacob Reese, Jr., William P. Cresson, James Casey, John Welsh, Jr., Stacy B. Barcroft, and James S. Newbold.

BY-LAWS.

ARTICLE I.

ANNOUNCEMENT OF TIME AND PLACE OF ELECTION—NOMINEES, HOW NOMINATED.

SECTION 1. The time and place of election for Vestrymen shall be announced to the congregation on Easter Sunday by the officiating minister, and such notice of election shall be posted in a conspicuous place in the Church by the Secretary of the Vestry at least two weeks before such election, to which notice he shall add the names nominated by the Vestry, or in the absence of any such nomination then the names of such members of the Vestry whose terms of office expire by limitation. The name of any one eligible to election as Vestryman may be added to this notice by any qualified voter who shall sign his or her name thereto in authorization thereof, and affix the date of said nomination, but no one whose name has not appeared on this notice for at least ten days prior to the opening of the polls shall be eligible for election as Vestryman.

ARTICLE II.

OF THE ELECTION AND ORGANIZATION OF THE VESTRY.

SECTION 1. At the regular stated meeting next before Easter Monday in every year the Vestry shall choose from among the pew-holders or renters of pews or sittings, three persons, who shall act as judges at the annual election, and, in case the Vestry shall fail to appoint such judges at such time, it shall be the duty of the Wardens to do so. The election shall be held in the vestry room of the church, and shall be by ballot, and shall be determined by a majority of the votes cast. The

election shall begin at 5 o'clock p. m., and the polls shall be kept open for two hours, but any two qualified voters may in their discretion require the polls to be kept open until 10 p. m., and then closed. It shall be the duty of the judges to make return of the election to the Secretary of the Vestry for the time being, and he shall notify the members-elect of their election. In the case of a failure to elect Vestrymen on Easter Monday, the Vestry shall appoint another day within four weeks, for holding an election.

The qualified voters for Vestrymen in said corporation shall consist of those adult persons, male and female, who shall have been registered for at least three years prior to the election as pew-holders or renters of sittings, and who shall have paid all rents due therefor up to the time of such election, and each of said pew-holders, pew-renters or renters of sittings shall be entitled to one vote.

SEC. 2. The Wardens shall cause notice of the result of such election to be announced to the congregation on the next succeeding Sunday.

SEC. 3. No person shall be eligible for Vestryman who, at the time of the election, is twelve months in arrears for pew rent.

SEC. 4. No person shall be elected to fill a vacancy in the Vestry unless he shall have been nominated at a meeting held at least two weeks previous to the election.

SEC. 5. At its first stated meeting after Easter Monday the Vestry shall choose a Secretary and lay deputies to the Diocesan Convention. The Church Wardens shall also be appointed at this meeting in the manner provided by the charter. In case of a failure to elect officers at this meeting, a special meeting shall be called for that purpose as soon as conveniently may be.

SEC. 6. All elections shall be by ballot unless ballot be dispensed with by unanimous consent, and the vote of a majority of those present at any meeting shall be necessary to an election.

SEC. 7. There shall be the following Standing Committees:

1. Committee on Music, to consist of three lay members and the Rector, *ex officio*.
2. Committee on the Sunday-schools, to consist of three lay members, and the Rector, *ex officio*.
3. Committee on Finance, to consist of three members.
4. Committee on Church property, to consist of three members, and the Accounting Warden, *ex officio*.

Reports shall be made by all the Standing Committees at each stated meeting of the Vestry.

The first named lay member of each Committee shall be the chairman thereof.

FINANCE COMMITTEE.

The duties of the FINANCE COMMITTEE shall consist of the following:

It shall have a general oversight and care of the moneys, investments and securities belonging to the corporation; it shall audit whenever it may see fit, but not less than once a year, the accounts of the Accounting Warden. And at least once a year all the securities belonging to the corporation shall be examined by said Committee, and verified and reported as found, to the Vestry.

No investments of any of the funds of the corporation shall be made in any security without the approval of a majority of the Finance Committee. The funds of the corporation shall be invested in such securities as the Finance Committee shall, by a majority of its members, approve, due regard being had rather to the security of the principal than the annual return therefrom. All of the investments and personal securities of the corporation shall be deposited in the vaults of a reliable bank or trust company in the name of the corporation; the box containing the same only to be visited by the Accounting Warden when accompanied by a member of the Finance Committee for the purpose of depositing or withdrawing securities. In the event of disability of the Accounting Warden to act, the Vestry shall at once appoint a new Accounting Warden.

COMMITTEE ON CHURCH PROPERTY.

The duties of the Committee on Church Property shall be as follows:

First.—This Committee shall have charge of the real estate belonging to the corporation, and from time to time shall report on the condition of the property, and when desired develop new plans, but before changing any of the features of the property they shall procure the approval of the Vestry.

Second.—It shall have the superintendence of the proper carrying out of all contracts involving changes, improvements or extension of the church buildings, rectory or other real estate of the corporation.

Third.—The Accounting Warden shall be *ex officio* chairman of this committee.

All of the foregoing committees shall be appointed by the Rector unless otherwise ordered by the Vestry.

ARTICLE III.

MEETINGS OF THE VESTRY.

SECTION 1. Stated meetings of the Vestry shall be held on the first Thursday succeeding Easter Monday and on the fourth Tuesday of each succeeding month except the months of July and August.

SEC. 2. Special meetings shall be called at any time on the written request of the Rector, or of either of the Wardens, or of any two Vestrymen, stating generally the object of the meeting, and this object shall be expressed in the notices to be issued by the Secretary. No other business shall be acted on at such special meetings unless with the unanimous assent of those present.

SEC. 3. Five Vestrymen present at any meeting shall constitute a quorum for the transaction of business.

SEC. 4. The Rector, or, in his absence, the Rector's Warden, shall preside at meetings of the Vestry. If both be absent, the Vestry shall elect a chairman *pro tem*.

SEC. 5. The order of business shall be as follows:

1. Reading the Minutes of the preceding meeting.
2. Report of Accounting Warden.
3. Elections, if any.
4. Reports of committees and order taken thereon.
5. Communications read and considered.
6. Unfinished business.
7. New business.

SEC. 6. No motion shall be received unless seconded, nor unless the mover, if required by the chair, or any member, shall commit it to writing. Every appeal from the decision of the chair, and every motion to adjourn, shall be decided without debate.

SEC. 7. No reconsideration of a vote shall be had, except on a motion made by a member who voted with the majority on the former question, or by one who had not previously voted.

SEC. 8. The yeas and nays may be called by any member.

ARTICLE IV.

OF THE ELECTION OF RECTOR.

SECTION 1. No election of a Rector shall be held unless nominations shall have been made at a meeting of the Vestry held four weeks prior to the proposed election, and candidacy shall be confined to the persons then openly nominated; nor may such nominations be made or such election be held unless the notices of the meetings shall have expressly stated that such action is to be taken thereat.

SEC. 2. The election of a Rector shall be by ballot, and the votes of at least nine members shall be necessary to a choice.

SEC. 3. In case of the election of a Rector, publication thereof to the congregation shall be made on the Sunday following, by the officiating Minister, immediately after the morning service of that day.

ARTICLE V.

OF THE CHURCH WARDENS

SECTION 1. The Church Wardens shall have the general supervision and care of the property of the corporation, except as hereinbefore delegated to the Committee on Church Property. It shall be their duty to see that the Rector is provided with all things necessary for conducting the services of the Church, and they shall have power to make purchases of all necessary articles, not exceeding in amount \$100 per quarter. They shall take care that the other officers and the Sexton perform their duties in a satisfactory manner and that order is maintained in and around the church during divine service.

SEC. 2. The Accounting Warden shall be authorized to let or otherwise dispose of the vacant pews and sittings, and also the pews and sittings of those persons who shall not have paid the rent thereof, as is hereinafter provided. He shall have the custody of the moneys of the Church, and shall collect the pew rents, also all rents, interest, dividends and other moneys due to the corporation. He shall deposit the funds of the corporation in some bank or trust company to be designated by the Vestry, the account to be kept in the name of the corporation, and no other funds shall be intermingled therewith. He shall keep proper accounts of all his transactions, and his books shall be at all reasonable times open to the inspection of the members of the Committee on Finance. He shall submit to the Vestry annually a statement of his receipts and payments, which shall be audited by the Committee on Finance. He shall have the custody of the corporate seal and shall affix the same to such documents as require its attestation and as the Vestry may direct.

ARTICLE VI.

OF THE SECRETARY.

The Secretary shall keep regular Minutes of the proceedings of the Vestry, notify the members of all meetings, call spec

meetings when required, and perform generally such duties as appertain to the office.

ARTICLE VII.

OF THE CORPORATE SEAL.

A seal having the following inscription is hereby declared to be the corporate seal of this corporation:

"The Rector, Church Wardens and Vestrymen of St. Philip's Church in the County of Philadelphia," encircling a cross.

The said seal shall remain in the custody of the Accounting Warden, and shall be attested by the signature of the Secretary of the Vestry when affixed to any document as a corporate act.

ARTICLE VIII.

OF THE CHURCH BUILDING AND FURNITURE.

No alteration of, or addition to, any part of the Church building or the Church furniture, nor any decoration of the same, shall be made without the consent of the Vestry, and no tablet, window, or monumental erection, shall be placed in the Church unless a complete design thereof shall have been first approved by the Vestry; Provided, that nothing herein contained shall in any wise be taken to affect or vary the rights of the Rector within the chancel.

ARTICLE IX.

OF GIFTS TO THE CHURCH.

All articles of every description given to the Church or placed in, upon, or about, the Church building, whether as memorials or otherwise, shall become the absolute property of the corporation, and subject to the exclusive control and disposition of the Vestry in all respects.

ARTICLE X.

OF THE RENTING OF PEWS AND SITTINGS AND THE REGISTRY OF PEW-HOLDERS.

SECTION 1. A register of rented pews and sittings shall be kept under the direction of the Accounting Warden.

SEC. 2. The pews shall be let at the rates assessed upon them by the Vestry.

SEC. 3. The pew rents shall be payable semi-annually in advance, on the first day of April and the first day of October, in every year, and one of the Wardens and a committee of the Vestry shall attend at the Church to receive them on the first Monday and Tuesday in April and the same days in October, at such hours as may be appointed.

SEC. 4. If any rents remain unpaid after the expiration of the time appointed to receive them, the Accounting Wardens may choose a suitable person to call for the arrearages, who shall be allowed a reasonable compensation.

SEC. 5. When more than one person have rights to sittings in the same pew, no particular part or portion of the pew is to be considered as belonging to either or any of them, but all are to have a common right to the whole, and a separate right only to the seat occupied for the time being, except so far as courtesy may produce a different arrangement. And in case of difficulty or dispute between the occupants of any sittings the Accounting Warden, upon complaint made, shall request a compliance with this rule, and if either of the parties shall, notwithstanding, persist in refusing to comply, the Vestry may forfeit the right of such person to any sitting in the said pew.

SEC. 6. No person shall rent, or transfer his or her pew or sitting without the consent of the Wardens or Vestry being previously obtained; and in no case until all arrearages of pew rent are paid.

SEC. 7. Occupants of pews shall be required to give notice of their intention to vacate the pews one month before the end of any term, or become liable for the rent of another term.

SEC. 8. The Wardens shall have power to appropriate to strangers such pews or sittings as may be unoccupied after

the conclusion of the Venite, or immediately after the Litany has been said.

SEC. 9. No person shall alter a pew or change any of the arrangements thereof without the consent of the Wardens.

ARTICLE XI.

OF THE REGISTRY OF MARRIAGES, BIRTHS, BAPTISMS AND DEATHS.

The Accounting Warden shall provide a book, to be kept under lock in the Vestry room, in which the Rector or other minister shall enter an account of all marriages, baptisms, and deaths, at which he shall have officiated; and of such births as occur within the congregation. The record to state the date of the marriage and the names of the parties; the date of the birth of the child, with its name and those of the parents; the name and date of the child or adult baptized, and the names of the parents and sponsors. This book shall belong to, and remain with, the Vestry as a part of the Church records.

Certificates from the records under seal when required shall be given by the Wardens with the consent of the Vestry without charge.

ARTICLE XII.

OF THE USE OF THE CHURCH.

All applications for the use of the Church, except for those purposes ordered by the General or State Convention, shall be made to the Rector and Wardens who may agree or not to the application, at their discretion.

ARTICLE XIII.

OF AMENDMENTS.

All amendments or additions proposed either to the Charter or to these By-Laws shall be submitted in writing at a meeting of the Vestry regularly called and adopted at a succeeding meeting by a two-thirds vote of the Vestry, the notices for both meetings having expressed that such amendments or additions will be proposed or acted upon.